



Guru Nanak Sikh Academy

Aspire ~ Acquire ~ Achieve

Founder: Sant Baba Amar Singh Ji

Chief Executive Officer: Mr Jaskamal S. Sidhu

Thursday, 1st December 2022

Dear Parent/Carer

At Guru Nanak Sikh Academy, we are committed to ensuring that every pupil achieves their full potential. In order to do this it is your legal obligation to ensure that your child attends school every day as there is clear evidence, which links educational achievement with good school attendance.

The Governing Body expects your child to have 100% attendance.

Whilst we understand that children do get sick, we would ask that you encourage your child/children to attend school daily (if possible) and we can make a decision on whether a child may need to be sent home.

Your child/children should however, not come to school if they have been vomiting (must be 48 hours clear from the last bout of vomiting) or have a high fever. If in doubt please contact the school for advice.

As you can appreciate, our children have lost a lot of learning hours due to the Covid pandemic and to try and recover this lost time, it is important that children attend school on a regular basis to try and bridge some of the gaps in their learning.

Please ensure that any absences are reported on a daily basis for your child, via the absence line or School Gateway and that your child/children arrive to school **on time**, as classes start promptly at 8.30 am.

Children should be in school and ready to start their learning for the day, before this time.

We find that children are often unsettled if they are late and lateness causes disruption to classes once learning has already commenced.

Please ensure that you leave enough time for your journey into school to make allowances for traffic and other road conditions, as we are all trying to get into school at the same time.

Leave taken during the school term is **not permitted** and **fines will be issued** for any leave not authorised by the school.

Holidays **should not** take place during the school term. Term dates can be found on our school website for your information.

Medical appointments should be made out of school hours where possible, to minimise the disruption to your child/children's school day.

If this is not possible, then please provide the school with at least 48 hours notice of any absences (medical or other).

We hope that you will continue to support the school and your child/children with this.

Yours faithfully



Mrs P Dhaliwal
Vice Principal